



EMPLOYMENT OPPORTUNITY

Assembly of First Nations

Senior Policy Advisor –Infrastructure Refer to Competition Number 2019-HIP-01 Internal/External Competition

- Description:** The Assembly of First Nations is seeking a highly skilled and motivated professional to conduct research and analysis, develop policies, provide technical advice, develop reports, and other written material related to Infrastructure in First Nation communities. The candidate will also be a strong advocate in advancing AFN'S position in all Infrastructure related matters and will be responsible for all related communications.
- Who Can Apply:** **Persons of First Nations ancestry only may apply (s. 16(1) CHRA).**
- Candidates must have a minimum of 5 - 7 years' experience in conducting research, analyzing information and policy experience in Infrastructure related matters in First Nations communities. Candidates should have a Post-secondary degree in political, technical or social sciences, humanities, civil or structural engineering, public policy or municipal administration, or equivalent combination of education & experience. Candidates will have demonstrated experience in writing proposals and reports, leading discussion groups, and synthesizing information into policy positions and documents. Candidates should also have experience dealing with ISC, Infrastructure Canada, CMHC, Health Canada, and/or other related Federal and Provincial departments and their various programs and initiatives related to First Nations. Extensive experience working in First Nations infrastructure issues in all areas including community level experience will be considered an asset.
- Salary Range:** Commensurate with experience and education (within the salary grid). AFN offers competitive salaries, strong benefits and a pension plan.
- Abilities & Skills:** Must have in-depth knowledge and understanding of First Nations Infrastructure including water, wastewater, and housing issues; excellent verbal and written communication skills; and, the ability to interpret technical material and policies for general and First Nation audiences. The incumbent must possess excellent team building, listening, coaching, group facilitation skills, and must have creative problem resolution skills. English is the working language although the ability to communicate effectively in French or any Indigenous language would also be an asset.
- Personal Characteristics:** Superior judgment and work ethic, with the ability to work both independently, and with others in a team dynamic, including managerial experience.
- Location:** Ottawa, Ontario with some travel.
- Duration:** Full-time position
- Closing Date:** **Open until filled**

Individuals who feel they are qualified are invited to submit a covering letter (quoting the above reference number) along with a current resume, and the names of three (3) work related references to:

Assembly of First Nations, Human Resources
55 Metcalfe Street, Suite 1600
Ottawa, Ontario K1P 6L5
FAX: (613) 241-5808

Email: humanresources1@afn.ca

No applications will be accepted beyond the closing deadline. Interviews will be held in Ottawa.

Only those applications selected for an interview will be contacted.

October 16, 2019