



**Assembly of First Nations**  
**SPECIAL CHIEFS ASSEMBLY**

**Westin Ottawa Hotel**  
**Ottawa, Ontario**  
**December 5-7, 2017**



**REGISTRATION AND PRE-REGISTRATION BONUS**

All Assembly delegates who pre-register, pre-pay and pick up their badges during Pre-Registration on December 4, 2017 will be entered into an AFN draw for great prizes. See page 3 for more information on the benefits and incentives for pre-registered and pre-paid delegates.





## LOCATION

The Assembly of First Nations (AFN) Special Chiefs Assembly (SCA) will take place on December 5-7, 2017 in Ottawa, Ontario. The SCA will be held at The Westin Ottawa hotel located at 11 Colonel By Drive.



### Host Hotel: The Westin Ottawa

11 Colonel By Drive, Ottawa, ON K1N 9H4

Hotel Telephone: 613-560-7000

Reservations: 1-888-627-8528

Website: [www.thewestinottawa.com](http://www.thewestinottawa.com)

**Booking Code: AK03AC**

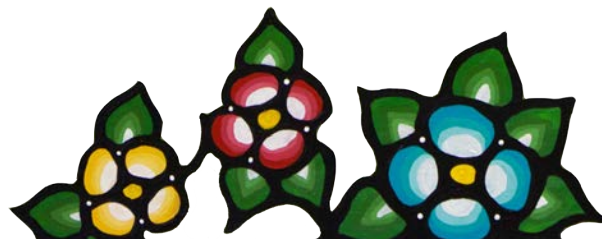
**Cut-off date: November 10, 2017**

Rate: \$199/night plus taxes for a Traditional room;  
\$224/night plus taxes for a Premium room

As the host hotel of the AFN SCA, The Westin Ottawa is offering a special rate for guestrooms. The AFN encourages delegates to make reservations at The Westin Ottawa by the noted deadline to ensure accommodations are available at the price listed.

Please indicate that you are attending the Assembly of First Nations Special Chiefs Assembly when making reservations. Please note: should you decide to cancel your reservation, there will be a non-refundable charge for two nights' accommodation.

All expenses with respect to attending the AFN SCA including guestroom arrangements are the responsibility of the guest/group to cover and clear upon departure.





## REGISTRATION

### Where does your registration fee go?

Chiefs from across the country generally come together twice a year to set strategic direction based on community needs and priorities. The Chiefs Assemblies provide the venue for First Nation leaders to direct the work of the Assembly of First Nations, the National Chief and national Executive through resolution. It is just one way First Nation leaders bring forward the concerns and priorities of First Nation members. Registration fees help to offset the direct costs of organizing Chiefs Assemblies, including facility rentals, audio/visual equipment, interpretation services, webcasting, registration services, facilitators, meeting kits, translation, signage, catering, and drum groups.

### Registration Process

All participants and groups are encouraged to pre-register and pre-pay. There will be separate line-ups to pick up your badge and USB for those who pre-register and pre-pay in advance of the Assembly.

- Register and pay **ONLINE** at [www.afn.ca](http://www.afn.ca). You will receive a confirmation email. Major credit cards accepted (VISA, MasterCard and American Express).
- **FAX** your registration form to Angie Turner at 613-241-5808.
- **MAIL** your registration form and payment to Angie Turner, Assembly of First Nations, 55 Metcalfe Street, Suite 1600, Ottawa, ON K1P 6L5.

**Registration forms and payment must be received by November 30, 2017 to ensure processing prior to the Assembly.** After this date, please register on site with your payment.

## FEES

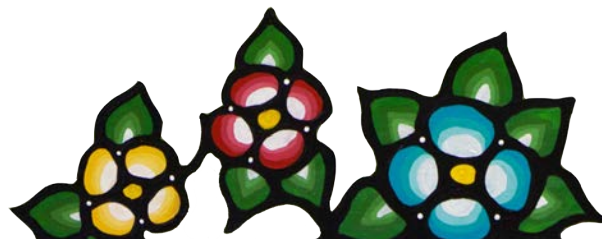
Chief/ Proxy (proxy letter required):	\$350.00
First Nation Citizen:	\$350.00
Observer and Non-Government Organization:	\$600.00
Other Governments:	\$600.00
Senior Citizen (age 65 and older):	\$50.00
Student (valid student card required):	\$25.00
Veteran:	Complimentary
Elder:	Complimentary
Accredited Media:	Complimentary

Please note that registration fees are non-refundable after November 30, 2017. An administration fee of \$50.00 will apply for all cancellations.

**Onsite pre-registration will be held on Monday, December 4, 2017 from 10:00 a.m. to 8:00 p.m. at the Westin Ottawa Hotel.** For planning purposes and to avoid line-ups, all delegates are encouraged to pick up badges and USBs on December 4, 2017.

### PRE-REGISTRATION BONUS:

There will be separate line-ups and a separate registration process for those that pre-register and pre-pay in advance of the Assembly. Watch for more information on draws and incentives to be announced for pre-registered and pre-paid delegates!







## RESOLUTIONS

Resolutions for consideration at the Special Chiefs Assembly must be submitted to AFN by **November 13, 2017**. Please contact Chris Barney at 613-241-6789, ext. 289 or [resolutions@afn.ca](mailto:resolutions@afn.ca) for more information on the resolutions process.

## AFN WINTER CELEBRATION

Plan to attend the AFN Winter Celebration to be held on December 7, 2017! Watch for updates at [www.afn.ca](http://www.afn.ca) or contact Larry Whiteduck at [lwhiteduck@afn.ca](mailto:lwhiteduck@afn.ca) or 613-241-6789 ext. 237 for more information.

## SPONSORS

Please contact Karen Hunter at [khunter@afn.ca](mailto:khunter@afn.ca) or 613-241-6789 ext. 203 if you are interested in sponsorship opportunities for the Special Chiefs Assembly.

## TRAVEL DISCOUNTS

Please visit [www.afn.ca](http://www.afn.ca) for more information on how to access SCA travel discounts for Air Canada, WestJet, Porter Airlines, and VIA Rail.

## FLIGHT CENTRE

If you do not have a preferred travel agent and require assistance making your travel arrangements to the AFN SCA, please contact Tyler Brennan at Flight Centre Business Travel.

Tyler Brennan, Assistant Manager  
Flight Centre Business Travel – Glebe  
763 Bank Street - Room B  
Ottawa, ON K1S 3V3  
Telephone: 613-321-0120  
Toll-free: 1-877-565-5295  
Fax: 613-321-0426  
E-mail: [tyler.brennan@flightcentre.ca](mailto:tyler.brennan@flightcentre.ca)

## INFORMATION

For more information, please visit the AFN website at [www.afn.ca](http://www.afn.ca) or contact:

### SCA 2017 Coordinator

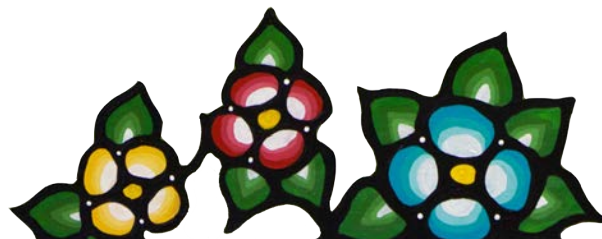
Regina Toulouse  
Telephone: 613-241-6789, ext. 326  
Fax: 613-241-5808  
E-mail: [SCA2017@afn.ca](mailto:SCA2017@afn.ca)

### SCA 2017 – General Inquiries

Joyce McDougall  
Telephone: 613-241-6789, ext. 199  
Fax: 613-241-5808  
E-mail: [SCA2017@afn.ca](mailto:SCA2017@afn.ca)

### SCA 2017 – Registration Inquiries

Tash Cote  
Telephone: 613-241-6789, ext. 274  
Fax: 613-241-5808  
E-mail: [SCA2017registration@afn.ca](mailto:SCA2017registration@afn.ca)



# REGISTRATION FORM

Assembly of First Nations Special Chiefs Assembly | December 5 - 7, 2017 | Ottawa, Ontario

## ■ CONTACT INFORMATION (please print)

Name: \_\_\_\_\_

First Nation/Organization: \_\_\_\_\_

Nation: \_\_\_\_\_

E-mail address of delegate (for updates during the Assembly): \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province/Territory: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Hotel reserved for SCA (to assist with logistical planning): \_\_\_\_\_

## ■ REGISTRATION FEES

Registration fees help to offset the direct costs of organizing Chiefs Assemblies, including facility rentals, audio/visual equipment, interpretation services, webcasting, registration services, facilitators, meeting kits, translation, signage, catering, and drum groups.

- ☐ \$350 Chief
- ☐ \$350 Proxy (proxy letter required)
- ☐ \$350 First Nation citizen
- ☐ \$600 Observer and Non-Government Organization
- ☐ \$600 Other Governments
- ☐ \$50 Senior Citizen (age 65+)
- ☐ \$25 Student (valid student card required)
- ☐ Complimentary - Veteran
- ☐ Complimentary - Elder
- ☐ Complimentary - Accredited Media

## ■ METHOD OF PAYMENT (please select one)

- ☐ Organization Cheque (enclosed)
- ☐ VISA      ☐ MasterCard      ☐ AMEX

Card number: \_\_\_\_\_

Expiry (MM/YY): \_\_\_\_\_

CVC number (on back of card): \_\_\_\_\_

Authorized amount: \$ \_\_\_\_\_

Name on Card (please print): \_\_\_\_\_

Card Holder's Signature: \_\_\_\_\_

E-mail address for receipt: \_\_\_\_\_

GST 133649848 RT 0001

**Please make cheque payable to the National Indian Brotherhood.**

**Fax or mail forms to Angie Turner by November 30, 2017. If your cheque will reach the AFN after this date, please bring payment on site.**

**Fax: 613-241-5808**

**Mail: 55 Metcalfe Street, Suite 1600, Ottawa, ON K1P 6L5**

**Please note registration fees are non-refundable after November 30, 2017. An administration fee of \$50.00 will apply for all cancellations.**



[www.afn.ca](http://www.afn.ca)

# GROUP REGISTRATION FORM

Assembly of First Nations Special Chiefs Assembly | December 5 - 7, 2017 | Ottawa, Ontario

FOR USE WITH GROUP PAYMENTS

## ■ CONTACT INFORMATION (please print)

Organization: \_\_\_\_\_  
Contact name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Address: \_\_\_\_\_ City/Town: \_\_\_\_\_  
Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Hotel reserved for SCA (to assist with logistical planning): \_\_\_\_\_

## ■ FEES

\$350.00 x \_\_\_\_\_ = \_\_\_\_\_ \$50.00 x \_\_\_\_\_ = \_\_\_\_\_ TOTAL FEES:  
\$600.00 x \_\_\_\_\_ = \_\_\_\_\_ \$25.00 x \_\_\_\_\_ = \_\_\_\_\_ \$ \_\_\_\_\_

## ■ PLEASE SELECT PAYMENT TYPE:

☐ First Nation/Organization Cheque (\$ \_\_\_\_\_) ☐ VISA ☐ MasterCard ☐ Amex  
Card Number: \_\_\_\_\_ Authorized Amount: \_\_\_\_\_  
Expiry (MM/YY): \_\_\_\_\_ CVC number (on back of card): \_\_\_\_\_  
Name on card (please print): \_\_\_\_\_  
Card Holder's Signature: \_\_\_\_\_  
E-mail address for receipt: \_\_\_\_\_

Name of Delegate and First Nation / Organization	Nation (i.e., Ojibway, Mi'kmaq, Innu, Dene, Algonquin)	Delegate's E-mail Address	Registration type: Chief/Proxy; FN Citizen; Observer/NGO; Other Gov't; Senior Citizen, Student, Elder; Veteran; Media
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

Please make cheque payable to the National Indian Brotherhood. Fax or mail forms to Angie Turner by November 30, 2017. If your cheque will reach the AFN after this date, please bring payment on site. Fax to: 613-241-5808 Mail: 55 Metcalfe Street, Suite 1600, Ottawa, ON K1P 6L5. Please note registration fees are non-refundable after November 30, 2017. An administration fee of \$50.00 will apply for all cancellations. GST 133649848 RT 0001

[www.afn.ca](http://www.afn.ca)